

Minutes

PENSION FUND COMMITTEE

MINUTES OF THE MEETING OF THE PENSION FUND COMMITTEE HELD ON WEDNESDAY 20 SEPTEMBER 2017, IN MEZZANINE ROOM 2, COUNTY HALL, AYLESBURY, COMMENCING AT 10.03 AM AND CONCLUDING AT 12.15 PM.

MEMBERS PRESENT

Mr T Butcher, Mr J Chilver (Chairman), Mr C Harriss, Mr D Martin, Mr N Miles and Mr M Barber

OTHERS PRESENT

Ms Carolan Dobson, Independent Adviser
Julie Edwards, Pensions and Investments Manager
Mark Preston, Finance Director, Business Services Plus
Matthew Passey, Mercer Investment Consulting
Steve Mason, Aylesbury Vale District Council
Kristi Bhanja, Committee Assistant
Graeme Muir, Barnett Waddingham

AGENDA ITEM

1. APOLOGIES FOR ABSENCE / CHANGES IN MEMBERSHIP

Apologies had been received from Mr J Gladwin, Mr S Lambert and Ms A Macpherson.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

Previous actions from the minutes of the meeting dated 27 July 2017 had been completed. In relation to item 5 (Annual Report 2016/17) Ms J Edwards noted that Mrs C Platts would have made the relevant changes after checking the CIPFA guidance if it had been relatively easy to change. If the change had been more complex, it would be updated in next years' report.

The minutes from the meeting on 27 July 2017 were agreed as an accurate record and signed by the Chairman.

4. MINUTES OF THE BUCKINGHAMSHIRE PENSION BOARD

The minutes from the meeting on 19 July 2017 were noted by the Committee.

Mr S Mason, Chairman of the Buckinghamshire Pension Board highlighted the following from the minutes:

- The minutes remained in draft form and would be ratified at the next Pension Fund Board meeting on 18 October 2017.
- The statement of the annual review of the Buckinghamshire Pension Board had been updated and presented at the Pension Fund Committee on 27 July 2017.
- The Board had discussed administration performance and targets at length and there would be a review with officers in relation to the targets reflecting realistic timeframes.

5. ADMINISTERING AUTHORITY DISCRETIONARY POLICY

Ms J Edwards, Pensions and Investments Manager presented the report and highlighted the following:

- The Local Government Pension Scheme (LGPS) regulations permit and administering authority to exercise various discretionary policies. The Buckinghamshire Pension Fund's discretionary policy had last been reviewed in September 2014. The policy was reviewed at least every three years and the report at Committee today detailed some minor amendments to the discretions. Ms Edwards agreed to send the marked changes to Committee Members after the meeting.

ACTION: Ms Edwards

- The discretions had been updated following changes in legislation as well as new ones being produced.
- The administering authority would be required to act on decisions, as if an employer, when the member's employer was no longer active in this fund. This would not incur any additional costs.
- The Chairman asked if the LGPS Regulations of 2014 had been checked in the last couple of years to ensure we were compliant. Ms Edwards would check with Ms Lewis-Smith that this had been completed.

RESOLVED

The Committee APPROVED the Administering Authority's Discretionary Policy.

6. FORWARD PLAN

Ms J Edwards, Pensions and Investments Manager presented the forward plan and highlighted the following:

- The meeting on 30 November 2017 would include the Buckinghamshire Pension Board minutes as there would have been a meeting on 18 October 2017.
- The Governance Update and Risk Register as well as the Funding Strategy Statement would be presented at the next meeting.
- Standard Life would also be attending for their Fund Manager presentation and be able to update Committee members on the Standard Life and Aberdeen Asset Management merger.

RESOLVED

The Committee NOTED the forward plan.

7. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

That the press and public be excluded for the following item which is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

8. CONFIDENTIAL MINUTES

The confidential minutes from the meeting on 27 July 2017 were agreed as an accurate record and signed by the Chairman.

9. CONFIDENTIAL MINUTES OF THE PENSION BOARD

The confidential minutes from the meeting on 19 July 2017 were noted by the Committee.

10. ACTUARIAL UPDATE

The Committee received a detailed presentation from Mr G Muir of Barnett Waddingham.

RESOLVED

The Committee NOTED the presentation by Barnett Waddingham.

11. FUND MANAGER PERFORMANCE

The Committee received a detailed report on Fund Manager's Performance.

RESOLVED

The Committee NOTED the performance of the Pension Fund's fund managers for the second quarter of 2017, ending 30 June 2017.

12. PRIVATE EQUITY UPDATE

The Committee received a detailed report from Mercer in relation to private equity.

RESOLVED

The Committee AGREED to the suggested private equity commitment subject to Mercer's response to the queries raised at the Committee meeting.

13. MIFID II

The Committee received a detailed report relating to the revised 'Markets in Financial Instruments Directive' (MiFID II).

RESOLVED

The Committee NOTED the report and AGREED the recommendations.

14. INVESTMENT STRATEGY UPDATE

The Committee received a detailed report in the relation to the update on the Investment Strategy.

RESOLVED

The Committee NOTED the report.

15. BRUNEL PENSION PARTNERSHIP UPDATE

The Committee received a detailed report in relation to the Brunel Pension Partnership Update.

RESOLVED

The Committee NOTED the report.

16. DATE OF NEXT MEETING

The next meeting will be held on Thursday 30 November 2017 at 10am.

Future meeting dates for 2018:

1 March at 10am

24 May ay 2pm

20 July at 10am

24 September at 2.30pm

26 November at 2pm

CHAIRMAN